

Ilketshall St. Andrew Parish Council

Minutes of the Annual Parish Council meeting of Ilketshall St. Andrew Parish Council at Ilketshall St. Andrew Village Hall 11th May 2026 at 7.30pm

Present: Cllrs. Godfrey, Apps, P Ward, C Ward and A Ward

Also present: Parish Clerk, Tony Brown and 4 members of the public

1. Election of a Chair

Cllr. Apps proposed Cllr. Godfrey and Cllr. Ward seconded. All in favour.

a. Elected Chair to sign Declaration of Acceptance of Office

Cllr. Godfrey to sign the declaration.

2. Election of a Vice-Chair

Cllr. Apps proposed Cllr. Braid and Cllr. Ward seconded. All in favour.

a. Elected Vice-Chair to sign Declaration of Acceptance of Office

Cllr. Braid to sign the declaration.

3. Apologies – to consider accepting apologies for absence from the Councillors.

Cllr. Braid gave apologies - accepted

Cllr. Hall gave apologies - accepted

4. Declarations – Pecuniary and Other: to record declarations of interest from Members for any item to be discussed, under pecuniary and other.

Cllr. A Ward declared an interest in relation to grass cutting in the village.

5. Adjournment – Public Participation. [For information; 3 minutes per member, 20 minutes total, maximum.]

No questions were raised by the public.

6. Minutes. Confirmation and signing of the Minutes of the meeting of March 2026

A query had been raised by Cllr. Hall regarding his views, in his opinion they were not worded accurately, Cllr. Apps clarified his reasons for not changing the minutes (in his previous role as Parish Clerk). After a discussion by the councillors' present looking at both sides it was agreed to vote on the proposed minutes as the formal record of the meeting. The parish council agreed that a line be drawn under this matter for now.

7. Matters Arising from the Minutes of March 2026, and Parish Clerk's update.

Cllr. Apps commented on the status of the new Gov.uk email accounts, the Parish Clerk, himself and Cllr. Hall had gone over to the new email accounts, everyone else confirmed that they needed some assistance to do so.

Cllr. Apps commented regarding the projector for the village hall, a screen had been donated so that part had been sorted but did the parish council need to purchase a projector. Cllr. Godfrey commented that it all came about after people using the hall wanted to be able to put on things like presentations.

Action: Cllr. Apps offered to make enquiries as to the costing for a projector.

Cllr. Apps confirmed that the bleed control kit had been ordered, delivered and installed in the defibrillator. It was suggested to notify parties that the kit were available and if any training was possible.

Cllr. Apps referred to item 13d from the minutes and asked for the parish council to become members. It was agreed to be members.

Cllr. Apps asked about the Ringsfield Road/Top Road sign was it missing? The fingerpost sign was taken up by the previous Suffolk County Councillor.

Action: Cllr. Apps agreed to follow up.

Cllr. Apps clarified item 15b, the Village Hall Management Committee would be asked by the parish council regarding any proposal(s) for building alterations need to come through them first.

Action: Cllr. Apps agreed to speak to the VHMC.

8. District Councillor and County Councillor reports.

No reports due to elections.

9. To discuss any Planning Applications/Decisions received.

a. Update on DC/25/2109/FUL regarding the underground cabling

Cllr. Apps gave a quick summary from the information given at the April Annual Parish Meeting. OPD had now withdrawn the application from the document. There wasn't any information on how the connection would be made. Paperwork about the cabling route was on the planning application. The two planning applications (one for solar and one for the cabling route to keep them together and not approve separately).

Action: Cllr. Apps to put some wording together to send to OPD (circulating wording to councillors first).

10. To discuss and agree on the finances:

a. Update on the financial position of the Parish Council, and to discuss & agree any payments due.

£13,628.88 (balance total at the end of April 2026 – Unity Bank)

Payments made in April 2026:

Cllr. Apps reimbursement for insurance payments

Cllr. Apps £106.80 (reimbursement for the bleed control kit)

£130 to David Bracey

Payments due to Cllr. Apps

£150.00 – Printing and milage for driving to the noticeboards.

£15 – talk from Annual Parish Meeting

£20 – bottle of fizz for volunteer

Total £185.00

The parish council agreed to reimburse Cllr. Apps.

11. To discuss and agree any highways issues:

a. To receive an update on Speed Watch at Top Road

March 2026 – 5 x 30 min sessions carried out, 1 speeder at 37mph

April 2026 – 3 x 1-hour sessions carried out, no speeders recorded

Solar panel to be installed to enable charging of the vehicle activated sign.

b. To receive any data from the Speed Indicator Devices on Top Road

Issue with downloading data but have managed to download some of it. Will try again soon.

Cllr. C Ward and Cllr. P Ward - Other device shared with (Ringsfield and Weston) 20th April and 10th May only current dates info got for, 604 vehicles average 20.10 mph average speeder Mon, Thurs and Friday. Speeds are generally better than they used to be which is a positive result.

12. To discuss and agree any actions relating to the Play Area

Equipment Inspection report – Cllr. Apps has a copy of the report. Overall low risk or very low risk, couple of minor things to tend to.

Picnic bench to be relocated.

13. To receive and discuss the Minutes from other Village institutions.

Minutes had been circulated from the other village institutions; no issues/queries raised.

14. Batten replacement for the bench at the village sign on Godfrey's Common.

This item was originally requested by Cllr. Braid, Cllr. C Ward and Cllr. P Ward would ask a resident if they could advise replacement of the batten(s)

15. Next council meeting date - 6th July 2026

Meeting date noted.

16. Meeting Closed at 21.02